

Building Emergency Contact Form

Building #: 0013 Record #: 01 Date: 08/29/10

Building Name: Talbot Laboratory

Occupying Department: Aerospace Engineering

Building Address: 104 S. Wright St. City: Urbana

College/Division: Engineering

Main Contact: J Craig Dutton Office: 3-8580 Home: 778-0396 Pager: _____

Mailing Address: 306F Talbot 104 S. Wright St. MC- 236

Emergency Contacts

Persons will be contacted in the order listed below. If no successful contact has been made using the Emergency Contact list, the Main Contact will be called. Calls will be placed until one of the contacts has been reached.

| | Name | Office | Home | Pager/Cell |
|--------------|---------------------------|-------------------|----------|---------------------|
| 1. | Lori Ballinger | 4-7139 | | 841-1346 |
| 2. | J. Craig Dutton | 3-8580 | | 778-0396 |
| 3. | Greg Milner | 3-3515 | 431-1438 | 918-1860 |
| 4. | Greg Elliott | 5-9211 | 586-6061 | 778-4345 |
| 5. | John Lambros | 3-2242 | 351-7707 | 202-7233 |
| 6. | Scott White | 3-1077 | 351-9481 | 848-3480 |
| Notes | | | | |
| 7. | Ioannis Chasiotis | 4-1474 | 714-2252 | |

Alarm

Contact person to open flood gates: **Greg Milner Office: 3-3515 Home: 431-1438.**

Sensitive/Hazardous Areas

Laboratory or research areas which involve the use of bacteria, DNA, chemicals, or radiation.

Rm: 6, Chemical Laser Lab - Gas
 Rm: 6, Pump Room - NaOH in scrubber, pump oil acidic
 Rm: 13, HF Gas
 Rm: 241 MEL, Alcohol in glass containers
 Rms: 1A, 5A, 14, 14A, 15A, 15B, 205C, 205G, 327, Suspect carcinogen, compressed carcinogen (epoxy), compressed gases (N2 air), corrosives (phosphoric, chromic acid), dichloromethane.
 Outside of Talbot, North side: H2, O2, He, N2

Rm 9A: Ar-ion Laser, SW, Aceton, Methanol
 Rm 18D - combustible gases - hydrogen, oxygen, methane, propane
 Rm 7 - chemicals
 Rm 19
 Rm 206J - ultraviolet irradiation area
 Rm 18A - chemicals, gas cylinders
 Rm 321D - Aerospace Comp Lab - computers, servers, temperature alarms - any problems contact Joel Franzen - 714-3419

Critical Equipment

Equipment that is either extremely expensive to replace, essential to department operation, or is difficult or impossible to replace because it is unique or requires a lengthy replacement time.

Rm 6: Chemical Laser Lab - vacuum tank, control pedestals & power supplies (irreplaceable)
 Rm 15 A & B: Autoclave
 Warehouse #1: 3 x 4 ft. subsonic wind tunnel, 4 x 4 subsonic wind tun.
 Rm 18: Engineering - Laser Doppler Velocimeter
 Rm 5 - Vantage, Prodigy Plus
 Hydrosystems Bay Area: Arson-Ion laser, movie camera, rotating mirror assembly
 Rm 1A: Hot press, Freezer room and composite materials

Rm 15A: Filament Winder
 Rm 9A: MTS load frame RT-30, Rotating mirror high speed camera, High speed IR-detectors; Intensified CCP camera
 Rm 18D - intensified CCD camera
 Rm 18A - CCD cameras, Microscope
 Rm 7 - ND: Yag laser, CCD camera, wind tunnel
 Rm 206J - Yag laser, high speed camera
 Rm 19 - atomic force microscope, CCD Cameras
 Rm 206G - Olympus Optical Microscope

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

Division of Public Safety
Police Department
1110 West Springfield Avenue
Urbana, IL 61801



TO: Selected Deans, Directors, and Heads of
Academic and Administrative Units

FROM: Barbara R. O'Connor, Director
Division of Public Safety

RE: Emergency Contacts and Procedures (EC&P)

DATE: March 9, 2011

The Division of Public Safety is in the process of its annual Emergency Contacts and Procedures update. The information requested is used to facilitate Police and Fire response to the University areas. For this information to be useful, it must be accurate and updated regularly. As in previous updates, you are receiving this letter of introduction and review, as well as copies of the records on file for which you are named the Main Contact. You may make all necessary corrections directly on these copies. **Please use red or blue ink.**

- Please pay close attention to the areas for which you are responsible.
- If your department no longer occupies a building, please notify us and Facility Planning and Management. If you know who should be in charge of these areas, please insert their name and information after checking with the individual for verification.
- Please provide contact information for every record sent to you.
- Please return all records and keep copies for yourself.
- Use full names rather than initials when listing contacts for your areas.
- List home and work phone numbers for your contacts, as well as pager & cellular numbers if possible.
- Consider carefully what you list in the sections **Sensitive Research Areas** and **Critical Equipment**. This information is critical to the safety of Police and Fire personnel responding to the area and can affect a decrease to the loss of your department.
- **Prioritize your equipment according to cost and importance.** Space is limited on each record, however, additional pages can be added to each record if necessary.

Sensitive Research Areas

- Laboratories where research may involve:

- *bacteria
- *DNA
- *chemicals
- *radiation
- *any form of hazardous material

- **A response is required.**
- Please notify us of any changes that occur during the year.

Critical Equipment

- equipment that is:

- *extremely expensive to replace
- *essential to department operation
- *difficult or impossible to replace because:
 - it is unique
 - it requires a lengthy replacement time

If there are any questions regarding the Emergency Contact and Procedure forms, please contact Sherry Wooten at 333-1216. Otherwise, please return your EC&P forms **as soon as possible** to:

Sherry Wooten (ECP)
Division of Public Safety
1110 W. Springfield Ave.
(MC 240)
Urbana, IL 61801

Thank you for your cooperation in this necessary update.

BRO'C:saw
Enclosures