**Laboratory Safety Training Checklist and Documentation**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department/Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## *Part A: The following trainings are required by all personnel before starting work in a lab:*

Initial and date when completed:

Reading the DRS Laboratory Safety Guide

General Laboratory Safety Training (DRS online training)

Laboratory Specific Orientation

Location and use of safety equipment

(PPE, safety shower, eye wash, spill kit, fire extinguisher)

Access to safety data sheets and other reference material

Lab specific information and policies

***Part B: DRS Trainings*** *Based on the hazards in the laboratory, the P.I./lab manager should check what other trainings have to be completed:*

## DRS Online Trainings

Chemical Management in Research Labs

Hazardous Chemical Waste Procedures and Requirements

Awareness Training for the Transport of Hazardous Materials

## DRS Safety Library

### Chemicals

Bases-Hydroxides

Chemical Compatibility

Chemical Hazard Classification (GHS)

Chemical Storage

Compressed Gas Cylinder Safety

Flammable Liquids

Labeling Chemicals

Nanomaterials

Peroxide Forming Chemicals

### Laboratory Procedures/Practices

Closeout Procedures

Laboratory Housekeeping

Laboratory Set-up Requirements

### Safety Equipment

Emergency Eyewashes and Showers

Personal Protective Equipment

### Laboratory Equipment

Electrical Safety in the Laboratory

***Part C: Initial Lab Specific Training****-The following are trainings developed in the lab and must be completed before beginning work. (e.g., Standard Operating Procedures, lab policies, other trainings developed by lab)*

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| **Description of Training** | **Provided By** | **Date and Initials** |
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***Part D: Ongoing Training-*** *The following is documentation of additional safety trainings that were not available or not required during the initial safety training. (e.g., Safety refreshers, new DRS trainings)*

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| **Description of Training** | **Provided By** | **Date and Initial** |
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