**Laboratory Safety Training Checklist and Documentation**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department/Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## *Part A: The following trainings are required by all personnel before starting work in a lab:*

 Initial and date when completed:

[x]  Reading the DRS Laboratory Safety Guide

[x]  General Laboratory Safety Training (DRS online training)

[x]  Laboratory Specific Orientation

[x]  Location and use of safety equipment

 (PPE, safety shower, eye wash, spill kit, fire extinguisher)

[x]  Access to safety data sheets and other reference material

[x]  Lab specific information and policies

***Part B: DRS Trainings*** *Based on the hazards in the laboratory, the P.I./lab manager should check what other trainings have to be completed:*

## DRS Online Trainings

[ ]  Chemical Management in Research Labs

[ ]  Hazardous Chemical Waste Procedures and Requirements

[ ]  Awareness Training for the Transport of Hazardous Materials

## DRS Safety Library

### Chemicals

[ ]  Bases-Hydroxides

[ ]  Chemical Compatibility

[ ]  Chemical Hazard Classification (GHS)

[ ]  Chemical Storage

[ ]  Compressed Gas Cylinder Safety

[ ]  Flammable Liquids

[ ]  Labeling Chemicals

[ ]  Nanomaterials

[ ]  Peroxide Forming Chemicals

### Laboratory Procedures/Practices

[ ]  Closeout Procedures

[ ]  Laboratory Housekeeping

[ ]  Laboratory Set-up Requirements

### Safety Equipment

[ ]  Emergency Eyewashes and Showers

[ ]  Personal Protective Equipment

### Laboratory Equipment

[ ]  Electrical Safety in the Laboratory

***Part C: Initial Lab Specific Training****-The following are trainings developed in the lab and must be completed before beginning work. (e.g., Standard Operating Procedures, lab policies, other trainings developed by lab)*

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| **Description of Training** | **Provided By**  | **Date and Initials** |
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***Part D: Ongoing Training-*** *The following is documentation of additional safety trainings that were not available or not required during the initial safety training. (e.g., Safety refreshers, new DRS trainings)*

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| **Description of Training** | **Provided By** | **Date and Initial** |
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